

SACRED HEART SCHOOL MONA VALE
PARENTS & FRIENDS COMMITTEE MEETING
Tuesday 9 February 2010

| ITEM | DISCUSSION / ISSUE | ACTION | WHO / WHEN |
|---------------------------------|---|--------|------------|
| Meeting opened at 7.40pm | | | |
| PRESIDENT'S REPORT | <ul style="list-style-type: none"> • The meeting was opened with everyone joining in a prayer for the start of the new school year. • Dom Sudano welcomed everyone, particularly new families to our school community. • Business arising from previous meeting – Our new P&F Vice President, Cutty Felton, was formally elected to the committee (nominated by Dom Sudano and seconded by Kerrie Andrews). Our new P&F Treasurer, Brett Dickson, was formally elected to the committee (nominated by Dom Sudano and seconded by Suzy Caruso). • Apologies - from Rachel Homan (Diocesan Parent Council Representative) and Cutty Felton (Vice President). • Social Committee - Advised we have a new structure for the social committee and class parent roles following a meeting in November to discuss the way forward for these positions, which was addressed in more detail by the social committee. • Subcommittee reports for the following are attached: <ul style="list-style-type: none"> ○ Diocese Parent Council – Rachel Homan ○ Parish Delegate – Kathy Gray ○ Gwen Stephens – Uniform Shop • With funds raised by the P&F, the school has purchased 11 more interactive whiteboards – every classroom plus the library will have a whiteboard. These are currently on their way to Australia and once our supplier receives them the school will arrange installation. • Suggestion Box – we are placing a “suggestion box” in the school reception area for future suggestions – not for past events. We will have a “tear off” slip in the school newsletter where any feedback can be left for the P&F / social committee. | | |

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| TREASUER'S REPORT | <p>Financial spreadsheets were available to take home. Currently we have approximately \$37,000 in our accounts – the majority of this will be spent on the new whiteboards which have been ordered. An opportunity arose to purchase “2 for the price of 1” so the school took this offer up.</p> <p>Brett Dickson will now take over as Treasurer.</p> | | |
| PRINCIPAL'S REPORT | <p>Julie Caldwell's PowerPoint presentation is attached.</p> | | |
| SOCIAL COMMITTEE | <p>Pam Alexopoulos addressed the meeting, introduced the four social committee members and went through the new structure. Funds raised this year will go towards new interactive whiteboards, a shade structure to take to school events and English and reading resources.</p> <ul style="list-style-type: none"> • Social Committee – Pam Alexopoulos, Suzy Caruso, Rachel Sudano, Kathy Vidulic • 3-4 class parents for each year • 1-2 event coordinators for each year <p>Each year is responsible for a particular “event”, with the social committee guiding and assisting the event coordinators:</p> <ul style="list-style-type: none"> • Kindergarten – orientation days for following year kindergarten children • Year 1 – End of Year BBQ/Disco • Year 2 – Fathers Day Breakfast • Year 3 – Major fund raiser for children • Year 4 – Mothers Day breakfast • Year 5 – Major fund raiser for parents • Year 6 – Welcome BBQ and graduation <p>A meeting with class parents and event coordinators for 2010 was held on Wednesday 10 February to ensure everyone understands their responsibilities.</p> | | |
| MATTERS FOR FUTURE CONSIDERATION | <p>Issues raised by parents:</p> <ul style="list-style-type: none"> • Can we have more than one P&F meeting per term – some schools have one per month. There was discussion regarding reporting more regularly via the school newsletter. Some weeks there is no information to report. • School Website – the issue of password protecting the school website was raised to ensure privacy of our students, particularly information contained in the school newsletter. | | |

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| | <ul style="list-style-type: none"> • Focus on maths – as the school is having a focus on maths this year, could P&F funds be spent on maths resources for the children? • Photo board – could we have a photo board in the breezeway showing all staff, P&F committee members, canteen supervisors and social committee. Parents would also like the photo to list any extra roles a particular teacher has, ie PBL, social justice coordinator. This would assist when a parent needs to approach a particular teacher/P&F member. • Class parents – following from the photo board discussion, it was then asked whether class parents could be added. • Sports for children – one of our new kindy parents is setting up a soccer team for under 6 in Pittwater. A note regarding this will be in Kindy News as well as the school newsletter for any boys or girls who would like to join a team. • Dom confirmed our suggestion box is still available for any suggestions and please keep them coming. | | |
| <p>Meeting closed at 8.25pm.</p> <p>The next meeting will be in week 3 of Term 2. Due to the building works, this meeting will be a night time meeting as we are short of space during the day.</p> | | | |

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DIOCESAN PARENT COUNCIL REPORT - RACHEL HOMAN

No news to report until we have our first Parent Council meeting later in the term.

PARISH DELEGATE – KATHY GRAY

The Christmas Masses were a huge success.

The Youth Ministry is now offering Soul Sessions for Year 7-9 at Mater each Friday night.

Youth Alpha for year 10 and over every Thursday night at 7pm at Sacred Heart Parish.

In term 2 Youth Group for Years 5-6.

Our next LIGHT OF THE WORLD RETREAT is on the weekend of 4/5/6 June at Mater Maria.

Sacramental Program starts in February. Enrolment weekend 20 and 21 February at each mass;

Parent Information Night is on 1 March at 7.30pm at Avalon.

Sacrament Dates: Mona Vale 24/25 March and Avalon 26 March.

UNIFORM SHOP – GWEN STEPHENS

The uniform shop has had a busy return to school, taking in over \$5,000 in the first two days of term. We are replenishing stock as quickly as possible having run low on a few items.

The opening times are the same days this year, Monday & Wednesday afternoons and Friday morning.

We will soon commence ordering of winter stock. To minimize the amount of excess stock we hold, we will again this year put order forms in the news letter so we can get a good estimate on what is required. It takes approx 8 – 10 weeks for our order of boys long sleeve shirts to arrive, so only one order will be placed, once the stock has been sold we don't get any more until the following year, so it's important for us to get a good handle on what people need.

We have a full roster of volunteers covering opening times, but we could do with another person to cover holidays etc and help out in busy periods on the Monday and Wednesday. If you can help please let any of the girls at the shop know.

P and F Meeting 9th February 2010

Principal's Report Term 1

- Theme of participation this year in partnership with the parish.
- Communication – Parent teacher interviews offered early this year because teachers value the partnership as well as the information and insight that parents can give about their child.

Catholic Life and Mission

- Christmas Masses
- Opening school mass
- Andrew Chin Workshops and Concert
- Year Six Cluster Mass



Teaching and Learning

- 2010 sees a continuation of the focus for Professional Learning for teachers that we have had over the last three years.
- This is targeted at the needs of the school and the students as seen by the data we have collected from a number of sources (Naplan tests being one of these).
- The focus for this year is a more general one on Learning with specific attention to the developing or adopting a framework around the key conditions that assist children to learn.
- The Key Learning Area of Mathematics will be specifically addressed this year looking at the growth points for learning and the clinical interview to assess students and grade needs.
- Our first SDD on March the 12th will involve the whole Peninsula in Professional development in Maths.

Teaching and Learning

- Focus Area 2010
- Engagement – LTLL grant and research in partnership with Catholic University
- Role of Assistant Principal
- Debating – Competition
- Planet Green



Student Welfare and Pastoral Care

- Positive Behaviour for Learning impact
- 12 month check data very positive
- Playground environment
- Triple P parenting offered later this year



Facilities and Resources

- New interactive whiteboards ordered
- Engaging playground spaces
- New English and Maths resources
- Building progression on track – still in demolition phase. Picking colours this week.

P and F

- Thank you to a supportive and community minded group. The school has a reputation for being welcoming, inclusive and nurturing and it is a credit to the parents who support each other and the school in the good times and the difficult times. The social roles and class parent's roles are an important part of this.

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AGENDA

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OUTLINE OF MEETING

1. Welcome and Prayer

Father

We thank you for the opportunity
to begin the Sacred Heart school year,
and we ask that you bless
our school, our students, and our families.

We pray that you will guide us in all ways,
and that we will seek your will
in everything that we do.

We ask this in the name of Jesus Christ our Lord.

Amen

2. Business arising from previous meeting – nomination and election of our new P&F Vice President (Cutty Felton) and Treasurer (Brett Dickson).

3. Introduction and President's Report – Dom Sudano

- Attendance and apologies
- Subcommittee reports – Parish Council, Diocesan Parent Council, Uniform Shop
- Treasurer's Report

4. Principal's Report including building works update – Julie Caldwell

5. Social Committee Report – Pam Alexopoulos, Kathy Vidulic, Rachel Sudano, Suzy Caruso

6. Matters for future consideration

7. Close